

Restructuring Implementation Committee

Date: Tuesday, 1st September, 2020

Time: 9.30 am

Venue: Virtual meeting

Councillor Dine Romero
Councillor Robin Moss
Councillor Karen Walker
Councillor Paul Myers

Chief Executive and other appropriate officers
Press and Public



Jo Morrison

Democratic Services

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NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. **Recording at Meetings:-**

The Council will broadcast the images and sounds live via the internet <https://www.youtube.com/bathnescouncil> . The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. **Public Speaking at Meetings**

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group.

Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.

Further details of the scheme can be found at:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

6. **Supplementary information for meetings**

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

Restructuring Implementation Committee - Tuesday, 1st September, 2020

at 9.30 am as a virtual meeting

A G E N D A

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

- (a) The agenda item number in which they have an interest to declare.
- (b) The nature of their interest.
- (c) Whether their interest is **a disclosable pecuniary interest** or an **other interest**,
(as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

3. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR
4. MINUTES OF PREVIOUS MEETING - 4TH DECEMBER 2019 (Pages 5 - 6)

For approval as a correct record.

5. QUESTIONS AND STATEMENTS
6. INTERIM APPOINTMENT OF DASS AND DCS (Pages 7 - 8)

To seek the Committee's approval of interim appointments to the statutory posts of Director of Adult Social Services and Director of Children's Services (including Education) from 1 September 2020 to 31 December 2020.

The Committee Administrator for this meeting is Jo Morrison who can be contacted on 01225 394358.

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BATH AND NORTH EAST SOMERSET

RESTRUCTURING IMPLEMENTATION COMMITTEE

Wednesday, 4th December, 2019

Present:- Councillors Dine Romero (Chair), Karen Walker, Paul Myers and Eleanor Jackson

Also in attendance: Will Godfrey (Chief Executive), Amanda George (Interim Director – HR & OD), Councillor Richard Samuel (non-voting), Councillor Alastair Singleton (non-voting)

40 EMERGENCY EVACUATION PROCEDURE

The Chair drew attention to the emergency evacuation procedure as set out on the agenda.

41 DECLARATIONS OF INTEREST

There were no declarations of interest made.

42 TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

There were no items of urgent business.

43 MINUTES OF PREVIOUS MEETING - 16TH JULY 2019

On a motion from Councillor Dine Romero, seconded by Councillor Karen Walker, it was unanimously **RESOLVED** that the minutes of the meeting of 16th July 2019 be confirmed as a correct record and signed by the Chair.

44 EXCLUSION OF THE PUBLIC

On a motion from Councillor Dine Romero, seconded by Councillor Paul Myers, it was

RESOLVED that, having been satisfied that the public interest test would be better served by not disclosing relevant information, and in accordance with the provisions of Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business because of the likely disclosure of exempt information as defined in paragraphs 1 and 2 of the Part 1 of Schedule 12A of the Act as amended.

45 DIRECTOR OF FINANCE AND SECTION 151 OFFICER (INTERVIEW AND RECOMMENDATION)

The Committee interviewed candidates for this position.

On a motion from Councillor Dine Romero, seconded by Paul Myers, it was

RESOLVED

1. That the Interim Director H& & OD be given delegated authority to write the report on behalf of the Restructuring Implementation Committee to recommend to Council on 16th December 2019 the name of the individual to be appointed to the post of Director of Finance and Section 151 Officer.

The meeting ended at 12.40 pm

Chair(person)

Date Confirmed and Signed

Prepared by Democratic Services

Bath & North East Somerset Council	
MEETING: Restructuring Implementation Committee	AGENDA ITEM NUMBER
DATE: 1 September 2020	
TITLE: Interim appointment of DASS and DCS	
WARD: ALL	
REPORT OF CHIEF EXECUTIVE	

1 THE ISSUE

- 1.1 To seek the Committee's approval of interim appointments to the statutory posts of Director of Adult Social Services and Director of Children's Services (including Education) from 1 September 2020 to 31 December 2020.

2 RECOMMENDATION

- 2.1 That the Chief Executive be given delegated authority on behalf of the RIC to appoint Lesley Hutchinson, Director of Adult Social Care, Complex and Specialist Commissioning as the Interim Director of Adult Social Services.
- 2.2 That the Chief Executive be given delegated authority on behalf of the RIC to appoint Mary Kearney-Knowles, Director of Children and Young People's Services, as the Interim Director of Children's Services (including Education).

3 FINANCIAL IMPLICATIONS

- 3.1 There are no financial implications of these interim appointments.

4 THE REPORT

- 4.1 The Corporate Director for People and Communities service areas, Mike Bowden, has resigned his position with notice expiring on 31 August 2020. He holds the statutory roles of Director of Adult Social Services (DASS), and Director of Children's Services (DCS), including Education.
- 4.2 Lesley Hutchinson is the Council's Director of Adult Social Care, Complex and Specialist Commissioning and has been in post since May 2019. She has the necessary skills and experience to undertake the DASS role as part of her Director role on an interim basis from 1 September 2020 to 31 December 2020 in the first instance. Lesley will report directly to the Chief Executive.
- 4.3 Mary Kearney-Knowles is the Council's Director of Children and Young People's Services and has been in post since May 2019. She has the necessary skills and experience to undertake the DCS role (including Education) as part of her Director role on an interim basis from 1 September 2020 to 31 December 2020 in the first instance. Chris Wilford, Director of Education will report to the DCS for this period. Mary will report directly to the Chief Executive.

- 4.4 Mike Bowden has been working with the two Directors to ensure a safe and effective handover of responsibilities. Additional support and mentoring has been identified for both Directors.
- 4.5 These appointments have been discussed and agreed by Councillor Rob Appleby, Cabinet Member for Adults and Councillor Kevin Guy, Cabinet Member for Children. No member of cabinet has raised any objections to these appointments. Tracey Cox, Chief Executive of BSW CCG has also been consulted on these appointments and is in agreement.
- 4.6 The Chief Executive is working with the Leader and Deputy Leader and the Director of HR&OD to bring forward proposals for a senior management restructure by 1 January 2021. A further report will be provided to the RIC as these proposals are developed.

5 EQUALITIES AND RISK MANAGEMENT

- 5.1 These interim appointments have been made with advice from the Corporate Director and the Director of HR&OD. The affected Directors have been consulted and have agreed to undertake these roles.
- 5.2 Appointments to these roles on a substantive basis will be actioned in accordance with the Council policy and procedure and a further report will be provided to the RIC.

6 ADVICE SOUGHT

- 6.1 The Council's Monitoring Officer has had the opportunity to input to this report and has cleared it for circulation.

Contact person	<i>Will Godfrey, Chief Executive (Tel: 01225 477410)</i>
Background papers	None
Please contact the report author if you need to access this report in an alternative format	